



Ardmuir Policy COVID 19

2021 Academic year

All policies in line with Coronavirus (COVID-19) guidance on college, university and purpose built student accommodation – guidance published on 31st July and last updated 5th August 2020.

<https://www.gov.scot/publications/coronavirus-covid-19-guidance-on-college-university-and-purpose-built-student-accommodation>

International Students:-

All tenants as part of their induction are signposted to government link [Coronavirus \(COVID-19\): public health measures at borders](#) so they can check if they do need to quarantine for 14 days on arrival into the UK

For anyone requiring to self isolate we are issuing the following information :-
<https://www.gov.scot/publications/coronavirus-covid-19-public-health-checks-at-borders/pages/self-isolation/>

We have a very limited number of flats where we are able to offer solitary self isolation however this is being assessed on a case by case basis.

The layout of all of our accommodation presents well for reducing numbers of tenants in shared area's. We have blocks of flats with their own entrance with up to 8 flats per block. The entrances are well spread out over courtyard area's and these area's give plenty room for social distancing.

Check In:-

We are operating an appointment only check in system for our bigger sites there will be multiple check in points to reduce numbers of people in any one area.

We have advised that only 1 person may assist the tenant checking in to reduce numbers of people on site

We have specified that face masks should be worn in communal area's such as stairwells and communal hallways during check in

We have hand sanitizer at the entrance to every block and we have provided each flat with hand sanitizer in the kitchens

Site Offices

Site Offices have now been re-opened and have been risk assessed – Risk Assessments available on request

Forming Student Households:-

We already work with our tenants on a preference based service for their accommodation choices. We are committed to working with our tenants to ensure a smooth transition into their Student Households. All of our accommodation has shared bathroom and kitchen facilities.

Cleaning Service/ Maintenance

We have carried out Risk assessments for both our cleaning and maintenance provisions, these are available on request. Our normal procedure if any member of staff needs to access a flat is to ask the tenants to either stay in their bedrooms or arrange to be out of the property while a repair or cleaning is being carried out. Staff ensure good hygiene measures while entering, working in and vacating the property. Shared communal area's such as block

stairwells and entrances are under a daily deep cleaning regime. Fortnightly cleaning will be reinstated for the new term.

Student Lounge:-

This area will be available to utilise again after check in. We currently need to use this space to give us more room for social distancing. We will advise you when this can be used

Supporting Student Wellbeing:-

WIFI is provided onsite and details of how to access is contained within the student portal. The WIFI will enable tenants to access their studies online, well being and counselling services provided by their university or college. Local GP information is contained within our useful contacts again accessed through the student portal.

Managing Visitors:-

Tenants are encouraged to follow government guidelines regarding seeing friends and family <https://www.gov.scot/publications/coronavirus-covid-19-what-you-can-and-cannot-do/pages/seeing-friends-and-family/>. The nature of our accommodation is such that we cannot record visitors to the accommodation and therefore all tenants will be required to disclose visitors and their contact details to Test and Protect in the event of an outbreak.

Cleaning and signage:-

All communal area's ie:- Block entrances and stairwells undergo a daily deep clean, fortnightly cleans of the Kitchens and Bathrooms of occupied flats will be carried out by our teams – (risk assessment can be requested.) Signage is present in every block entrance and hallway reminding persons of social distancing, hand sanitizing and the F.A.C.T.S guidance. <https://www.gov.scot/publications/coronavirus-covid-19-facts-poster-including-translations-and-accessible-formats/>

Legionella Testing:-

Water controls are already in place within the accommodation blocks and we continue to operate the water testing and flushing regime we have in place

Managing Local Outbreaks:-

In the event of a case within our properties advice and guidance will be sought from our local NHS board Health Team <https://www.hps.scot.nhs.uk/about-us/contact-us/health-protection-team-contacts/>. The local Health Protection Team will undertake a risk assessment and conduct a rapid investigation. They will advise on the most appropriate action to take.

